

COORDINATION REQUIRED TO LAND AT THE ST. LOUIS DOWNTOWN HELIPORT

Submit Coordination Requests via Fax to 618-337-1597

Do not land without confirmation of coordination.

Call 618-337-6060 or e-mail at rmcdaniel@stlouisdowntownairport.com

Name _____ Phone # _____

Date/Time requested _____

Aircraft Type _____ Registration # _____

Pilot Name _____

Number Of Passengers _____

Lead Passengers Name _____

Services Requested _____

Method of Payment _____

All flight operations will be conducted in accordance with current Federal Aviation Regulations. The St. Louis Downtown Heliport has characteristics that require additional knowledge and specific operational procedures:

- a. All helicopters operating to/from the heliport must be in contact with "Downtown Tower" on 120.9 prior to operating in St. Louis Downtown Airport's Class D airspace. Pilots may also monitor the area discrete helicopter frequency on 123.025 for additional communications. .
- b. Do not overfly any portion of the Jefferson National Expansion Memorial National Park (the arch grounds and old courthouse) and avoid overflight of the Soulard neighborhood to the south.
- c. All normal approaches should be made from either the East or South. Under NO circumstances shall an approach or departure be made over the west side.
- d. Flight paths for take-off and landing should be parallel to the shoreline for emergency landing areas. Routine approaches/departures perpendicular to the river channel should be avoided for safety reasons.
- e. During times of high west winds, additional attention to the flight path on final approach is needed due to the Arch and buildings creating unusual wind currents that may require large power adjustments during approach.
- f. Flight under bridges should be avoided during normal operations. (During an emergency, flight under a bridge may be the safest option.)
- g. The heliport is normally unattended from October through March. You will be given the combination to the gate padlock when you complete your advance coordination. Do not share the combination with anyone else and be certain the gate is securely locked before you leave the heliport.
- h. The pilot is responsible for ensuring the safety of their passengers during loading and unloading operations.
- i. The heliport is to be used for passenger/cargo loading/unloading and short-term parking only, due to the limited number of parking spots. Long-term and overnight parking is available at St. Louis Downtown Airport.
- j. Landing Fees of \$50 for single-engine and \$75 for twin-engine helicopters will apply. Extended parking may result in additional fees.
- k. No unauthorized persons will be allowed on the flight deck and all passengers must be escorted to and from the aircraft by the pilot or other safety personnel.

By signing below I acknowledge that I understand and will comply with the procedures outlined above.

(Signature of Pilot-in-Command)

(For office use only)

_____ Approved

_____ National Park Service Notified

_____ Not Approved

Remarks: _____
